

# *Monroe-Gregg School District*

*135 South Chestnut Street  
Monrovia, IN 46157  
Phone (317) 996-3720  
Fax (317) 996-2977*



---

---

## STUDENT TRANSFER APPLICATION FOR ENROLLMENT

Students who do not reside in the Monroe-Gregg School District and wish to enroll in the school system as transfer students will be considered in the following manner:

1. Application for admission as a transfer student should be submitted to the Administration Office prior to the start of the school year.
2. The Superintendent and the Building Principal will review the request for acceptance or rejection of the application based on:
  - A. Availability of space
  - B. Availability of programs
  - C. Impact on teaching personnel
  - D. Corporation funding levels
  - E. Student academic standing
  - F. Student's attendance patterns
  - G. Student's behavior records
3. A student may be accepted if his/her needs can be accommodated with current staffing and program offerings and whose enrollment does not adversely affect the programming for resident students.
4. Transfer applications will be accepted or rejected on an annual basis. Applications must be submitted each year and will be subject to review prior to the opening of each school year. Students must be in good standing in order to be reconsidered.
5. The administrative staff will act upon the request for admission and inform the applicant of the decision to accept or reject the application.

All book fees, student fees, athletic fees, lunches, etc. will be the responsibility of the parent or guardian and must be paid in full each semester. Failure to pay all fees will result in revoking of transfer status for the upcoming semester.

2020 -2021  
ANNUAL NON-RESIDENT  
STUDENT TRANSFER APPLICATION

(This form must be completed each year for admission)

In order for a non-resident student to attend Monroe-Gregg School District, this application must be completed and approved according to the attached guidelines. Parents may make application for enrollment beginning April 1, 2020 for the 2020-2021 school year. This application is due to the school by September 18, 2020 for consideration.

The available openings for transfer students will be limited and will be offered on a first come – first served basis. ***It is the responsibility of the parent/guardian to acquire attendance, discipline and academic records from their child's current school.*** This information will be used in the application review process.

Books, fees, lunches, athletic fees, etc. are the responsibility of the parent or guardian. Note: All students must remain in good standing at all times. All transfer students must adhere to the following or risk having transfer privileges revoked: All fees must be paid by the end of each semester and any unacceptable behavior and/or poor attendance will be addressed immediately.

Parent or Guardian Agreement

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
Parent or Guardian

\_\_\_\_\_  
Address

\_\_\_\_\_  
City and Zip

\_\_\_\_\_  
Student's date of birth

\_\_\_\_\_  
Home Phone #

\_\_\_\_\_  
School Attended 2019-2020

\_\_\_\_\_  
Cell #

\_\_\_\_\_  
School Applying to attend 2020-2021

\_\_\_\_\_  
Grade Level for 2020-2021

\_\_\_\_\_  
List all Siblings

\_\_\_\_\_  
School of Attendance

\_\_\_\_\_  
Grade Level for 2020-2021

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I hereby state that I have read and understand the above stipulated conditions including the attached application guidelines, and I agree to abide by all of these conditions. I understand that approval to attend on a transfer basis is for one school year only. In addition, I understand that I am responsible for all transportation. By signing below, I give school personnel permission to contact previous school noted above.

**Student's current attendance, discipline and academic records are attached for review.** \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent or Guardian Signature

To better serve our students and families, please answer the following questions: (Keep in mind, these questions have no bearing on the application approval process.) We are seeking information that will help our school district continue to grow and serve students.

What school district does student currently reside? \_\_\_\_\_

What is your #1 reason for choosing M-GSD? \_\_\_\_\_

In your opinion, what is our #1 strength? \_\_\_\_\_

In your opinion, what is the #1 weakness? \_\_\_\_\_

Application Date Received \_\_\_\_\_

Application Received By \_\_\_\_\_

**APPROVAL MUST BE RECEIVED PRIOR TO ENROLLMENT.**

GUIDANCE:             APPROVED       DENIED

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

BUILDING PRINCIPAL:  APPROVED       DENIED

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

SUPERINTENDENT:     APPROVAL       DENIED

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

YOUR APPLICATION HAS BEEN **APPROVED**  
PLEASE PROCEED WITH ENROLLMENT.

DATE: \_\_\_\_\_

YOUR APPLICATION HAS BEEN **DENIED**

DATE: \_\_\_\_\_